

**Sample Sponsorship Letter**  
(Your School's Letterhead)

Date

Dear Mrs. Jones,

My name is Sally Smith and I am a senior basketball player at All Star High School. This year our basketball team has been invited to play in the 2022 KSA Events Holiday Tournament in sunny central Florida. We are so excited to have the opportunity to compete against similarly ranked teams from across the United States! As this will be my last season in high school, I am thrilled to make it a season I will never forget!

KSA Events is an organization, which sponsors high school sporting events and provides individual scholarships to select seniors competing in the events! They donate over \$1,000,000 in scholarships each year! By giving athletes the opportunity to further develop and demonstrate the educational aspects of sports, KSA Events exposes students to new forms of responsibility and sportsmanship.

Since no money is provided by our school district to participate in this prestigious event, each member of the team is responsible for raising the money for his or her own trip. We are trying to supplement the fundraising efforts of our team so we don't fall short and miss out on this opportunity. I am asking for your help in the form of a tax-deductible donations to help defray the cost of our trip! Any contribution will be greatly appreciated by all of us!

After visiting with other schools who have had this opportunity, a large percentage of their fundraising came from local business and corporate donations. We are hoping to receive similar financial support from our local merchants. I hope you will be interested in supporting All Star High School Girls Basketball as it represents not only our school and league, but the city of Pittsburgh and high school basketball in Pennsylvania!

Please feel free to call my coach if you have any questions or make any donations payable to All Star High School Basketball:

Coach James Smith  
All Star High School  
1234 Disney Ave  
Orlando, FL 12345  
(800) 813-7193

Thank you so much for your kind consideration!

Sincerely,  
Sally Smith